



Terry McAuliffe
Governor

COMMONWEALTH of VIRGINIA

Maurice Jones
Secretary of Commerce & Trade

Department of Small Business and Supplier Diversity

Tracey G. Jeter
Director

Date: September 28, 2015
Subject: SWaM Task Committee Meeting Minutes
Facilitator: The Honorable Secretary Maurice Jones
Location: Virginia State Capitol (1000 Bank Street Richmond, VA); Senate Room 3
Time: 10:30am – 12:30pm

Members In Attendance	
Edward Gibbs (Co-Chair)	Cathy Williams (Co-Chair)
Eddie McAndrew	Jeff Southard
Nicole Riley	Julia Hammond
Sandra Gill	Catherine Weaver
Phil Abraham	Marvis Marshall
Chris Stone	Gwen Davis
Betty Jolly	Delegate Alfonso Lopez
Regrets	
Sandra Norman	Steve Vermillion
Scott Parsons	Jane Wright
Rodney Thomas	

- The Honorable Secretary Maurice Jones opened the meeting and provided the welcome to all attendees.
- Following the Opening Remarks by the Honorable Secretary Maurice Jones, Co-Chairs Ed Gibbs, Cathy William, and Agency Director, Tracey Jeter, followed-up with other additional opening remarks. The committee reviewed and approved the Meeting Minutes from the previous Task Committee meeting.
- The following agencies provided Advocacy Group Presentations within the Task Committee Meeting:
 - Virginia Retail Federation
 - Virginia Association of Community Rehabilitation Programs
 - National Association of Women Business Owners (NAWBO)
- The Honorable Secretary Maurice Jones submitted a proposed recommendation before the committee for consideration. A follow-up document is being prepared for review.
- Public Comments were received from guests of the meeting.
- Adjournment

*Next Meeting: Friday, October 30th from 1:00pm – 3:00pm
The General Assembly Building, 201 N. 9th Street, House Room C*